



Audit and Standards Committee

Wednesday 10 July 2019 at the rising of the Audit and Standards Advisory Committee meeting
Boardrooms 7 & 8, Brent Civic Centre, Engineers Way, Wembley HA9 0FJ

Membership:

Members

Councillors:

A Choudry (**Chair**)
Donnelly-Jackson
Hassan
Long
Naheerathan
Nerva
Kansagra

Substitute Members

Councillors:

Councillors:
S Choudhary, Colacicco, Kabir, Lo and Perrin

Councillors:
Colwill and Maurice

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For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
 - To which you are appointed by the council;
 - which exercises functions of a public nature;
 - which is directed is to charitable purposes;
 - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item **Page**

1 Apologies for absence and clarification of alternate members

2 Declaration of Interests

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Deputations (if any)

To hear any deputations received from members of the public in accordance with Standing Order 67.

4 Minutes of the previous meeting 1 - 2

To approve the minutes of the Audit and Standards Committee held on 24 April 2019 as a correct record.

5 Statement of Accounts 2018/19 & External Auditor's Report (To follow)

The Committee is asked to review the report to those charged with Governance from the External Auditor and:

- consider the key issues and recommendations;
- consider the corrected audit differences;
- approve the statement of accounts; and
- approve the letter of representation to the External Auditor.

(Please see supplemental agenda pack for 'to follow' reports for this item)



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.

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MINUTES OF THE AUDIT AND STANDARDS COMMITTEE
Wednesday 24 April 2019 at 6.19pm
(on the rising of the Audit & Standards Advisory Committee)

PRESENT: Councillor A Choudry (Chair) and Councillors Naheerathan, Nerva and Long.

1. **Apologies for absence and clarification of alternate members**

An apology for absence was received from Councillor Donnelly-Jackson (with Councillor Long attending as a substitute).

2. **Declaration of Interests**

None received.

3. **Deputations (if any)**

There were no deputations.

4. **Minutes of the previous meeting**

RESOLVED that the minutes of the Audit and Standards Committee held on Wednesday 20 March 2019 be approved as an accurate record.

5. **Annual Governance Statement**

The Committee received the report from the Chief Finance Officer setting out the draft Annual Governance Statement (AGS) for 2018/19, as required under the Accounts and Audit Regulations 2015.

Members noted that the AGS had been referred on to the Committee for formal approval following its detailed consideration at the preceding meeting of the Audit & Standards Advisory Committee.

On the basis of the discussion at the Audit & Standards Advisory Committee it was **RESOLVED** to approve the 2018/19 Annual Governance Statement for formal sign off, subject to the inclusion (as requested by the Audit & Standards Advisory Committee) of specific reference to the governance arrangements and control mechanisms in place in relation to the company structure established by the Council.

The meeting closed at 6.20 pm

COUNCILLOR A.CHOUDRY
Chair

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